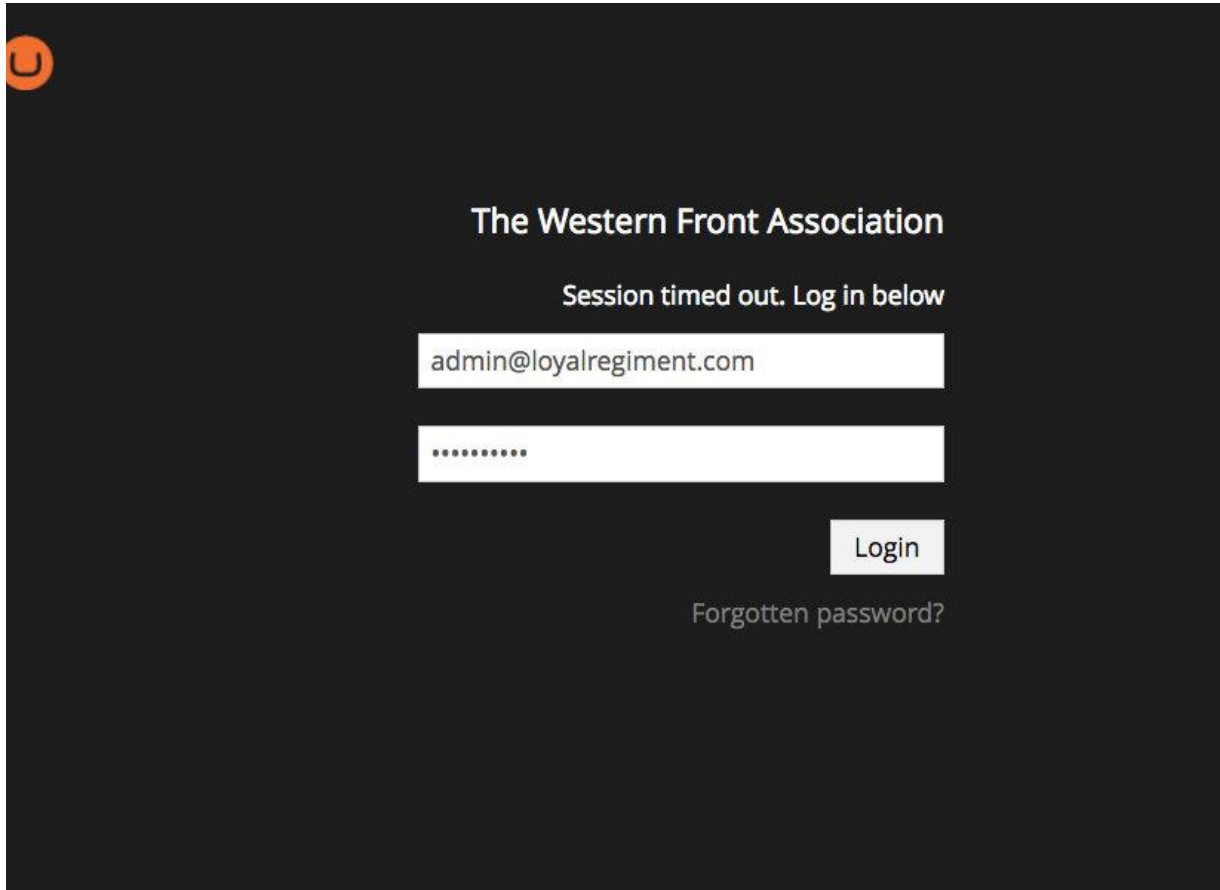


Step by Step Admin Login and Branch 'How to Create a New Event' (version. XI 20 August 2020)

1a) Admin Login: Username/Password



The Western Front Association

Session timed out. Log in below

admin@loyalregiment.com

.....

Login

[Forgotten password?](#)

Every branch has at least one person with access to the Branch pages, often the Chairman, sometimes someone who has offered to take on the Web Editor role.

As well as adding or amending Branch Events, this might be to add 'News' or even to upload the contents of a newsletter as a series of stories or to put the newsletter online as a downloadable PDF.

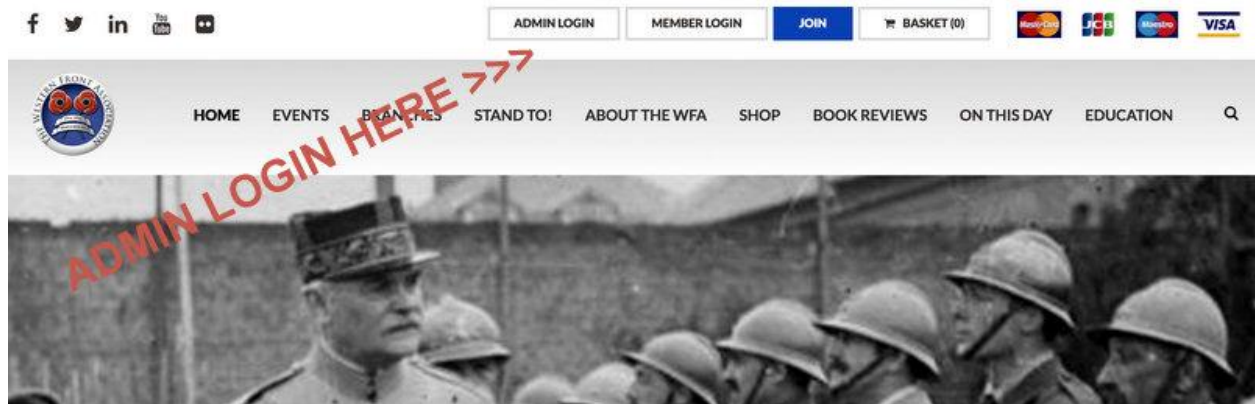
Take a look at what other branches do. For example:

[Lincoln & North Lincolnshire](#)
[Yorkshire](#)
[Chesterfield](#)

A record of all **USERNAMES** and **PASSWORDS** is kept by the digital editor.

The **ADMIN LOGIN** is: <http://www.westernfrontassociation.com/umbraco>

And there is a link at the top of the WFA website too:



2) You only have 'Editor' rights to your branch events and news.

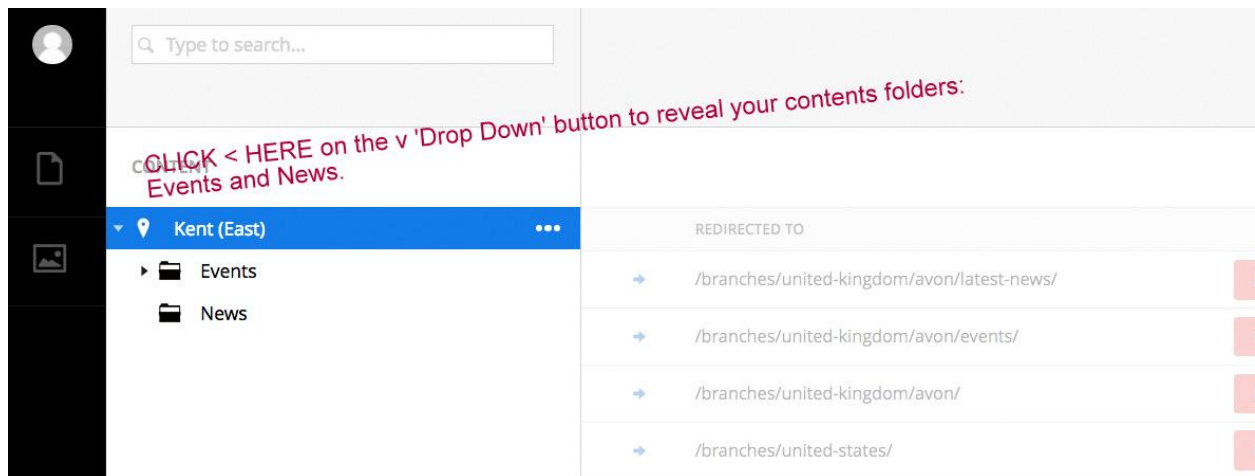
The other pages are 'greyed out'.

Go to **your Branch Title** as shown here and use the small '>' drop down icon/button to the left of the title to reveal its contents. The rest of the page here, with text that is 'greyed out' is not accessible to you unless you are given additional 'permissions' - so just ignore it. If you take on other roles on the website then your 'editor' access can be extended to other pages.

The screenshot shows a web application interface. On the left is a dark sidebar with a user profile icon at the top, followed by 'Content' (with a document icon) and 'Media' (with a picture icon). Below these is a question mark icon. The main area has a light grey header with a search bar containing the text 'Type to search...'. Below the header, the word 'CONTENT' is displayed. Under 'CONTENT', there is a location pin icon followed by 'Kent (East)'. To the right of this, a table titled 'REDIRECTED TO' lists several URLs, each with a blue arrow icon on the left and a red 'Remove' button on the right. The URLs are: /branches/united-kingdom/avon/latest-news/, /branches/united-kingdom/avon/events/, /branches/united-kingdom/avon/, /branches/united-states/, /branches/united-kingdom/avon/latest-news/, /branches/united-kingdom/avon/events/, and /branches/united-kingdom/avon/. A large red diagonal text overlay across the middle of the interface reads: 'CLICK < HERE on 'CONTENT' This will bring up 'Kent (East)''.

REDIRECTED TO		
➔	/branches/united-kingdom/avon/latest-news/	Remove
➔	/branches/united-kingdom/avon/events/	Remove
➔	/branches/united-kingdom/avon/	Remove
➔	/branches/united-states/	Remove
➔	/branches/united-kingdom/avon/latest-news/	Remove
➔	/branches/united-kingdom/avon/events/	Remove
➔	/branches/united-kingdom/avon/	Remove

3) This reveals the specific and only folders available to the branch: **Events and News**. We're only look at **Events** here.



News can be used for uploading a PDF of a branch newsletter or creating individual items as stories. *(Ask if you are interested in adding 'News') - or just give it a go :)*

4) Click on the '>' icon/button for **Events** and all the past and current content is revealed. You can 'expand'

Q Type to search...

CONTENT

▼ Kent (East)

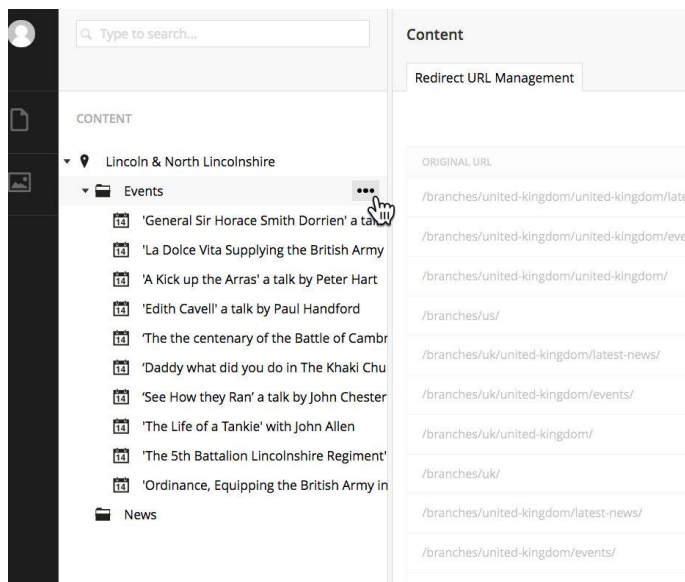
▼ Events

		REDIRECTED
14	'From Bullet to Blighty: Casualty Tr ...	→ /branches/
14	'The Tanks' Road to Cambrai' a talk by Lt C	→ /branches/
14	'The Artists' Rifles' a talk by Michael Orr	→ /branches/
14	'The Russian Front' a talk by Phil Tomasel	→ /branches/
14	'Third Ypres 1917' a talk by Professor Johr	→ /branches/
14	'The US Army in the First World War' a tall	→ /branches/
14	'Blood, Rust and Chalk - Uncovering the L	→ /branches/
14	'The Highland Soldier in the Great War' a	→ /branches/

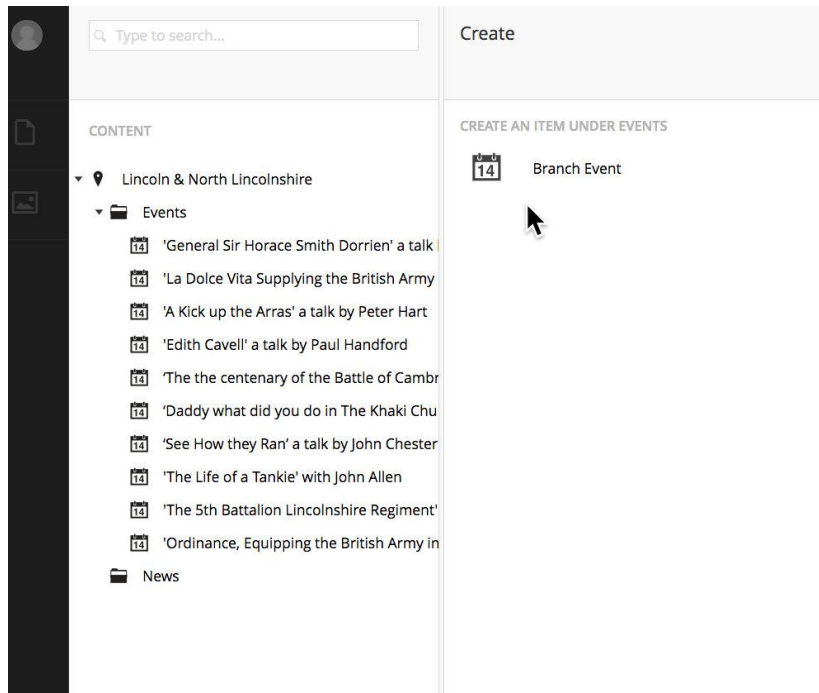
If as here, only part of the title of an event is showing you can reveal more by placing your cursor over the gap or transition line until it changes into an Arrow and then simply drag it to one side:

5) To create new content you need to click on the 'Three Dots' to the right of the Events Folder. This has a technical name - 'The More Options Icon' ...

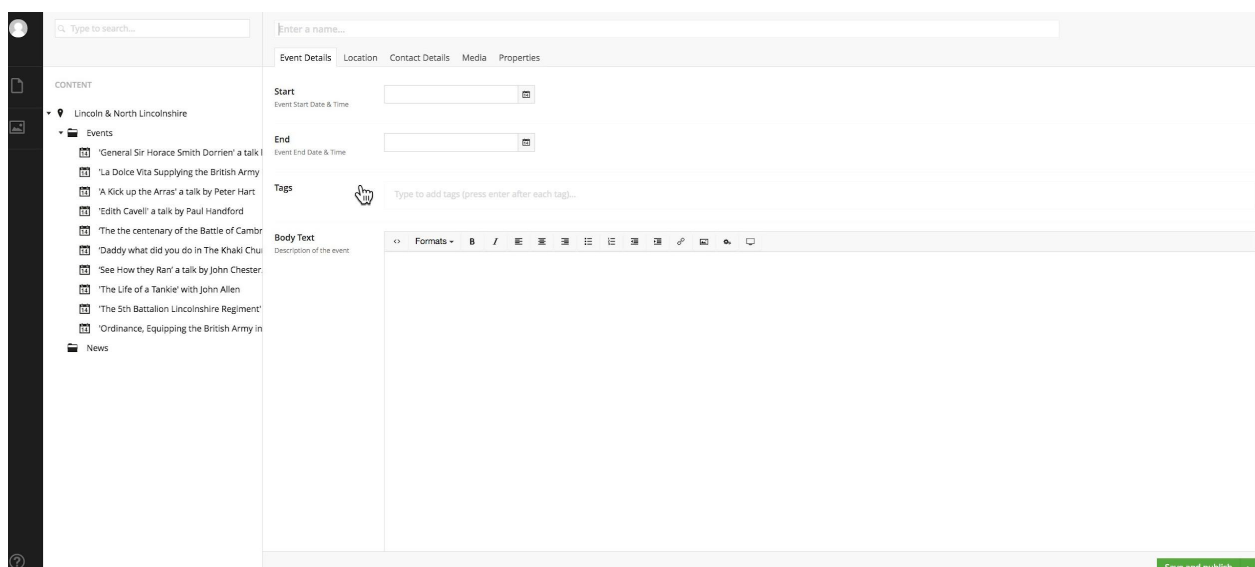
These will only show if you open up the contents listings by drawing the right hand side of the page to one side, or you place find it by moving your cursor over this hotspot. (The rest of the examples come from Lincoln Branch).



6) This is where and how you 'create an item' - in this case a **Branch Event**.



7a) This is the ‘**Template**’ used to create a new event, starting with the Title, then add a **Start** date and time an **End** date and time, **Tags** and **Body text**.

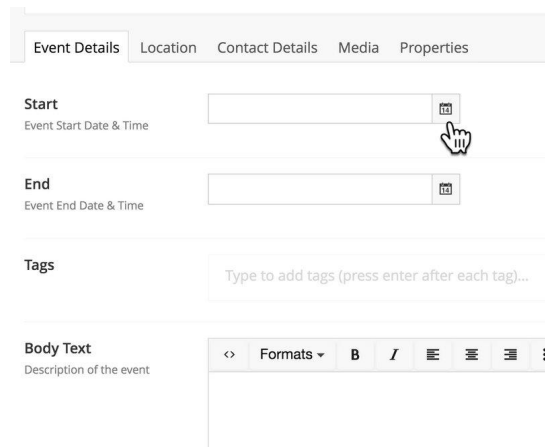


Add ‘Event Details’ components, let’s say:

TITLE: ‘The Life of a Tankie’ with John Allen.

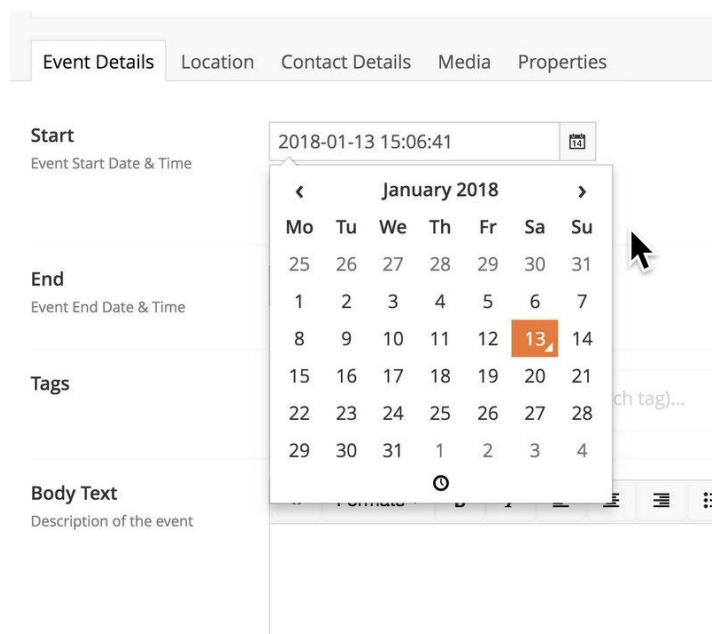
It reads 'Add Name Here' - we mean by this the Title of the Event: the title of the talk and the speaker in this format. 'Something on the First World War' a talk by Charles Darwin. As we have 58 branches each putting on between 6 and 12 events a year it is important to have a consistent style especially as these appear in separate listings.

7b) The add a date and time. Go to the 'Calendar Icon'



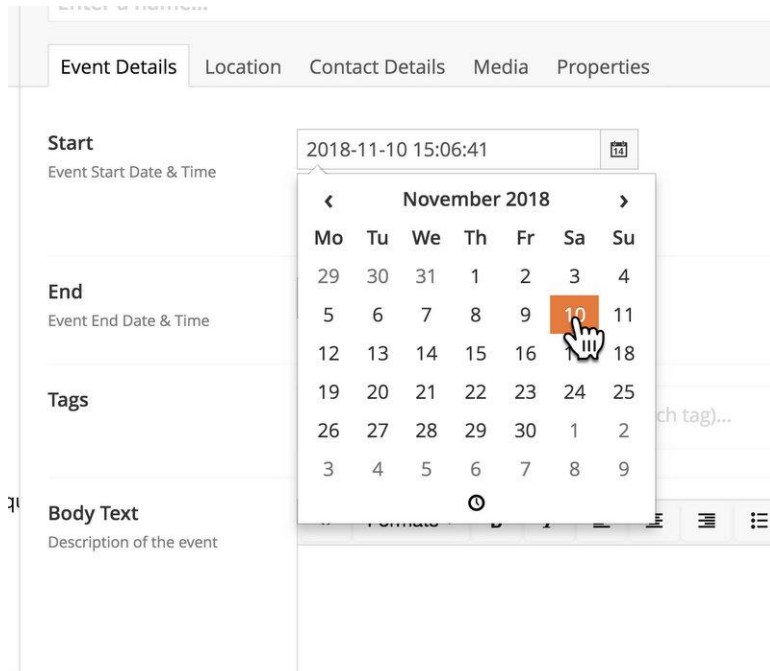
The screenshot shows the 'Event Details' tab of a form. It has sub-tabs: 'Event Details', 'Location', 'Contact Details', 'Media', and 'Properties'. The 'Start' field is labeled 'Event Start Date & Time' and has a calendar icon. The 'End' field is labeled 'Event End Date & Time' and also has a calendar icon. Below these is a 'Tags' field with a placeholder 'Type to add tags (press enter after each tag)...'. At the bottom is a 'Body Text' field labeled 'Description of the event' with a rich text editor toolbar showing options like 'Formats', bold, italic, and alignment.

7c) You will have today's date, so click through to the right month/date and select this.

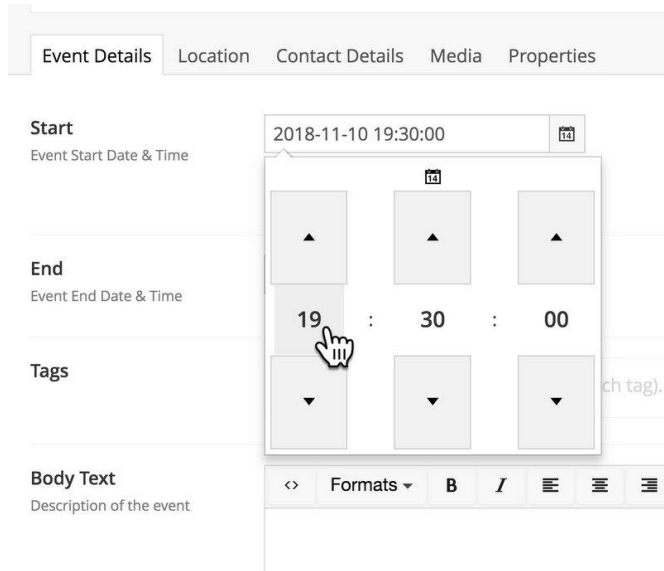


This screenshot shows the same form as before, but with the 'Start' field's calendar icon clicked. A dropdown calendar is visible, showing 'January 2018'. The date '2018-01-13 15:06:41' is displayed above the calendar. The calendar grid shows the days of the month, with the 13th highlighted in orange. A mouse cursor is pointing at the 13th. The rest of the form, including the 'End' field, 'Tags' field, and 'Body Text' field, remains visible in the background.

7d) Then add the time of the event.



7e) Then go to the small 'Clock Icon' to add a start time.



Repeat this exercise for the End of the Talk (same date, later time)

8) TAGS

'Tags' are vital for the Google Search Engine. As well as the text describing the event the 'Search Bot' will prioritise a few choice words that have been selected as Tags. Here using a different event: A presentation by Prof Gary Sheffield.

'All Pretty Well Fed Up and Worn Out' a presentation by Prof Gary Sheffield

Home / Branches / United Kingdom / Yorkshire / Events / 'All Pretty Well Fed Up and Worn Out' a presentation by Prof Gary Sheffield

Share

[f](#) [t](#) [in](#) [p](#) [e](#)

Upcoming Events




10 Mar 2018
'Stabbed in the Back' a talk by Peter Edwards



14 Apr 2018
'Impressive in Futility' the German High Seas Fleet - by Prof John Derry



12 May 2018
'The ones who went first: the officers of the BEF in 1915' by Andrew Pearson



10 Feb

In this presentation, entitled 'All Pretty Well Fed Up and Worn Out? Morale, Command, and Military Effectiveness of British Empire Forces at Gallipoli Prof Gary Sheffield will examine morale among the British troops at Gallipoli in 1915.

i) Select 'Tags' in ADMIN:

'All Pretty Well Fed Up and Worn Out'

Event Details Location Contact Details

Start
Event Start Date & Time

2018-02-10

✕ Clear Date

End
Event End Date & Time

2018-02-10

✕ Clear Date

Tags

Type to add tags

Body Text
Description of the event

<> Form

In this presentation, entitled 'All Pretty Well Fed Up and Worn Out? Morale, Command, and Military Effectiveness of British Empire Forces at Gallipoli Prof Gary Sheffield will examine morale among the British troops at Gallipoli in 1915.

Tags

Type to add tags (press enter after each tag)...

Body Text

Description of the event

<>
Formats
B
I

In this presentation, entitled 'All Pretty Well Fed Up and Worn Out among the British troops at Gallipoli in 1915.

ii) The cursor shows where text will be added.

Add some Tags. These are likely to repeat key words from the Title and from the body of the text. The trick is to think what of tag words or phrases someone doing a Google Search might use. In this instance:

Gary Sheffield
Gallipoli Dardanelles
1915

Keep adding them: Name of Speaker, Key word of the talk, featured elements ... As you add each word, or phrase simply hit COMMAND - no comma required.

Tags

Gallipoli

Gary Sheffield

Type to add tags (press enter after each tag)...

Body Text

Description of the event

<>
Formats
B
I

In this presentation, entitled 'All Pretty Well Fed Up and Worn Out among the British troops at Gallipoli in 1915.

In spite of the number of books and articles written about facets: command at battalion, brigade, divisional and corps 'All pretty well fed up and worn out'?

In short, how militarily effective was the Dardanelles Arm...

SUPPORTING TEXT:

It helps visitors, particularly prospective members and new visitors to your event to be told who the speaker is and what they will be talking about.

Ideally every speaker will have at least a line of text saying who they are. And at least a line of text explaining the themes of the talk.

This not only helps someone decide if the talk will be of interest to them, but this 'body text' is scanned by the 'Googlebot' - the algorithm that decides whether content is worth 'ranking' in the Google Search Engine. Too often WFA content is considered unimportant because this kind of detail is lacking.

When someone searches for 'Gary Sheffield Speaker Event Gallipoli' we want them to find this WFA event.

Another example

'The Life of a Tankie' with John Allen

Home / Branches / United Kingdom / Lincoln & North Lincolnshire / Events / 'The Life of a Tankie' with John Allen

Share

[f](#) [t](#) [in](#) [p](#) [e](#)

Upcoming Events

19 Feb 2018

'The 5th Battalion Lincolnshire Regiment' with Steve Bramley

26 Mar 2018

'Ordnance, Equipping the British Army in the Great War 14/18' with Philip ...

23 Apr 2018

The Treatment of Prisoners of war by the Germans on The Western Front with ...


25 Jun 2018

Mountains, Mules and Malaria (Salonika) with Alan Wakefield

30 Jul 2018

Upcoming Events

08 Jan



John Allen will give a presentation titled 'The Life of a Tankie'.

Born in Lincolnshire, Cyril Sheldon Allen was amongst the first group of men to crew a new fighting machine now known as the Tank. When volunteering with his two brothers into the Army, he no doubt thought he was engaging in a war of short duration in continental Europe.

Having been in Tank actions at the Somme & Messines, at Third Ypres he was awarded the DCM for 'grit & determination under heavy enemy fire' for his actions which went beyond the call of normal duty.

Six weeks later at the Battle of Cambrai, he was KIA rescuing an officer from a shelled tank, his body was never recovered.

IMAGE: Ernest Brooks - This is photograph Q 2486 from the collections of the Imperial War Museums (collection no. 1900-09)

Add TEXT: For example, John Allen will give a presentation titled 'The Lives of a Tankie'.

Image: Ernest Brooks - This is photograph [Q2486](#) from the collections of the IWM (collection no 1900-09). Q2486 IWM

Here is an example of what IWM likes. The URL is hidden. It is in fact:

<http://www.iwm.org.uk/collections/search?query=Q+2486>

REMEMBER: Text serves more than one purpose. Firstly, it simply informs branch regulars that an event with this speaker will talk on a specific subject. Secondly, if a little more detail is provided, it helps potential members to understand why they should be interested in coming along. Thirdly, this additional text helps Google identify this event as 'weightier'. Its 'Bot' will pick out further key words, and this additional text may also suggest further words to add as Tags.

SEARCH ENGINE OPTIMISATION (known as 'SEO'): There is both a science and an art to 'Search Engine Optimisation' but by way of example, in an environment where a new book is launched and a dozen book reviews appear with some care we can ensure that the WFA book review appears in the top ranking of any search. This in turn makes our website more attractive and builds brand awareness.

The sequence of adding content to create an event needs to be followed in this order and the entire 'job' only saved once all the elements are in place.

9) Then, moving along the list of Event Details, Location, Contact Details, Media Click on Location.

Type to search...

Essex

Heart of England

Hampshire & Isle of Wight

Hertfordshire and Bedfordshire

Kent (East)

Kent (North West)

Lancashire (East)

Lancashire (North)

Lancashire and Cheshire

Leicestershire & Rutland

Leiyland & Central Lancashire

Lincoln & North Lincolnshire

Events

- 'General Sir Horace Smith Dorrien'
- 'La Dolce Vita Supplying the British Army'
- 'A Kick up the Arras' a talk by Peter Hargrave
- 'Edith Cavell' a talk by Paul Hancock
- 'The centenary of the Battle of Arras'
- 'Daddy what did you do in The Great War'
- 'See How they Ran' a talk by John Allen
- 'The Life of a Tankie' with John Allen**
- 'The 5th Battalion Lincolnshire Regiment'
- 'Ordinance, Equipping the British Army'

News

The Life of a Tankie' with John Allen

Event DetailsLocationContact DetailsMediaProperties

Start

Event Start Date & Time

2018-01-08 19:00:00

X Clear Date

End

Event End Date & Time

2018-01-08 21:30:00

X Clear Date

Tags

Niall Cherry XCambral X

Type to add tags (press enter after each tag)...

Body Text

Description of the event

<>FormatsBBIUOLILHLLLinkImageVideoGlobeHelp

John Allen will give a presentation titled 'The Life of a Tankie'.

IMAGE: [Ernest Brooks](#) - This is photograph Q 2486 from the collections of the [Imperial War Museums](#) (collection no. 1900-09)

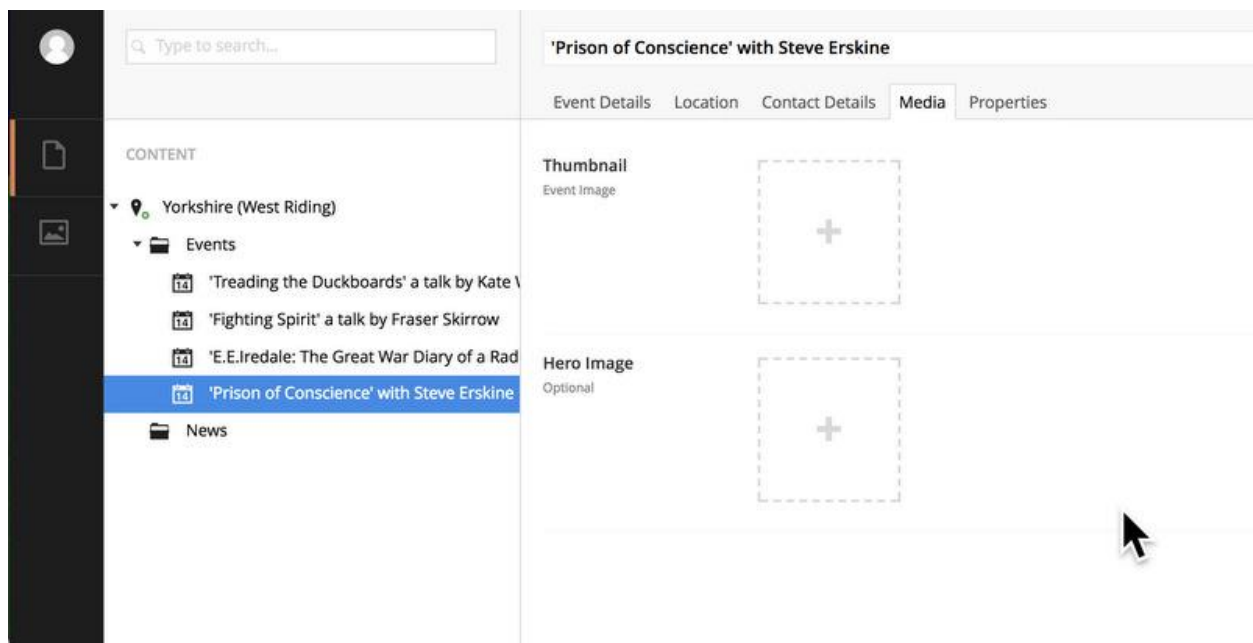
9) The Location and Contact Details have already been added to the event page you are creating. These are taken from the details for the branch. If the location is different, or the contact is different for a particular event these can simply be added and they will replace the default

SAVE

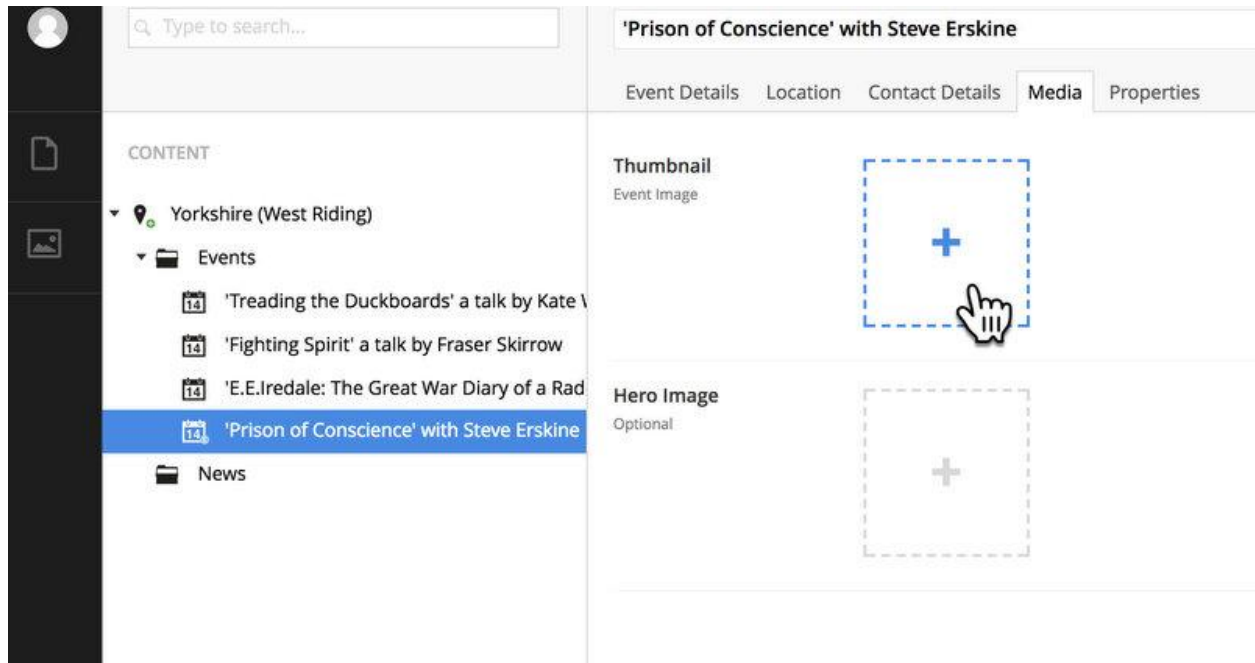
11) Click on Media to organise the **SINGLE IMAGE** you need use to support the event.

The Thumbnail Image is required as it appears in listings for all events and branch events. The Hero Image is optional - though still recommended.

i) Select either the **Thumbnail** or **Hero** Image = in the indicated box where the image will appear in Admin.



In this instance the Thumbnail image is selected.



ii) By clicking on this you are taken to YOUR branch gallery of images. This contains (at present) images for your branch past and future events. **Do not delete**. Any new images you upload will be added to YOUR gallery and can readily be selected.



iii) Select the image you wish to use in this instance for the Media Folder you clicked on earlier.

Select media

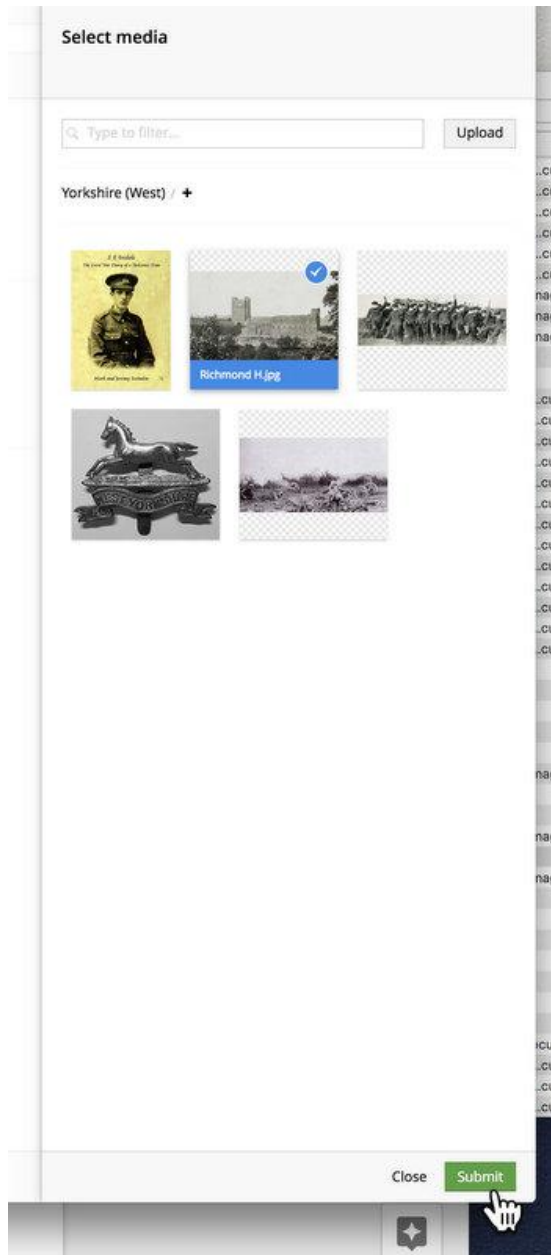
🔍 Type to filter...

Upload

Yorkshire (West) / +



iv) Once selected successfully a 'Tick' appears, it is highlighted in Blue and in the bottom left hand corner there is a GREEN button inviting you to SUBMIT.



v) The chosen image will now appear as the Thumbnail image.

vi) With the THUMBNAIL image in place you can now save.

vii) To see the new event go to the WFA website itself. Refresh the BROWSER and go to you Branch Pages. As you make adjustments or additions simply

revisit these pages on the WFA website itself - remembering to REFRESH the browser every time to see any changed.

viii) Repeat if you wish to add a Hero image - it can be the same image, or something different.

Remember that the Thumbnail image is a Stamp-like 'Portrait' image used in listings for your branch and ALL branch events, while the 'Hero' image is the featured image for the actual event. It is the 'Hero' image that is used if the event is shared to Facebook (where several branches have active pages).

The so called 'Hero Image' is the large featured image that supports the event content. It is no longer required to have this 'Hero Image' though it is strongly recommended. Look at how other branches do it, particularly [Yorkshire](#) and [Chesterfield](#). The 'Hero' image makes the event stand out and importantly Google is far more likely to find it as the image suggests the content is of more importance than a mere listing. It also looks nicer.

Follow the same steps for adding a Thumbnail image as above.

The same image can be used for Thumbnail and Hero, but doesn't always work as planned. For example, a group photograph of 16 officers might work very well as the 'Hero Image' but as a Thumbnail image it is likely that the heads of those in the top row will be missing and someone else will be cropped down the middle.


- ▶ Essex
- ▶ Heart of England
- ▶ Hampshire & Isle of Wight
- ▶ Hertfordshire and Bedfordshire
- ▶ Kent (East)
- ▶ Kent (North West)
- ▶ Lancashire (East)
- ▶ Lancashire (North)
- ▶ Lancashire and Cheshire
- ▶ Leicestershire & Rutland
- ▶ Leyland & Central Lancashire
- ▼ Lincoln & North Lincolnshire
- ▼ Events
 - 14 'General Sir Horace Smith Dorrien' at the British Museum
 - 14 'La Dolce Vita Supplying the British Army'
 - 14 'A Kick up the Arras' a talk by Peter Allen

'The Life of a Tankie' with John Allen

Event Details
Location
Contact Details
Media
Properties


Thumbnail

Event Image



Hero Image

Optional



In this instance you can see how the Thumbnail and Hero images have been chosen to suit the way they will display on the website.

Thumbnail = 'Portrait' format

Hero Image = 'Landscape' format

There's a further tip here.

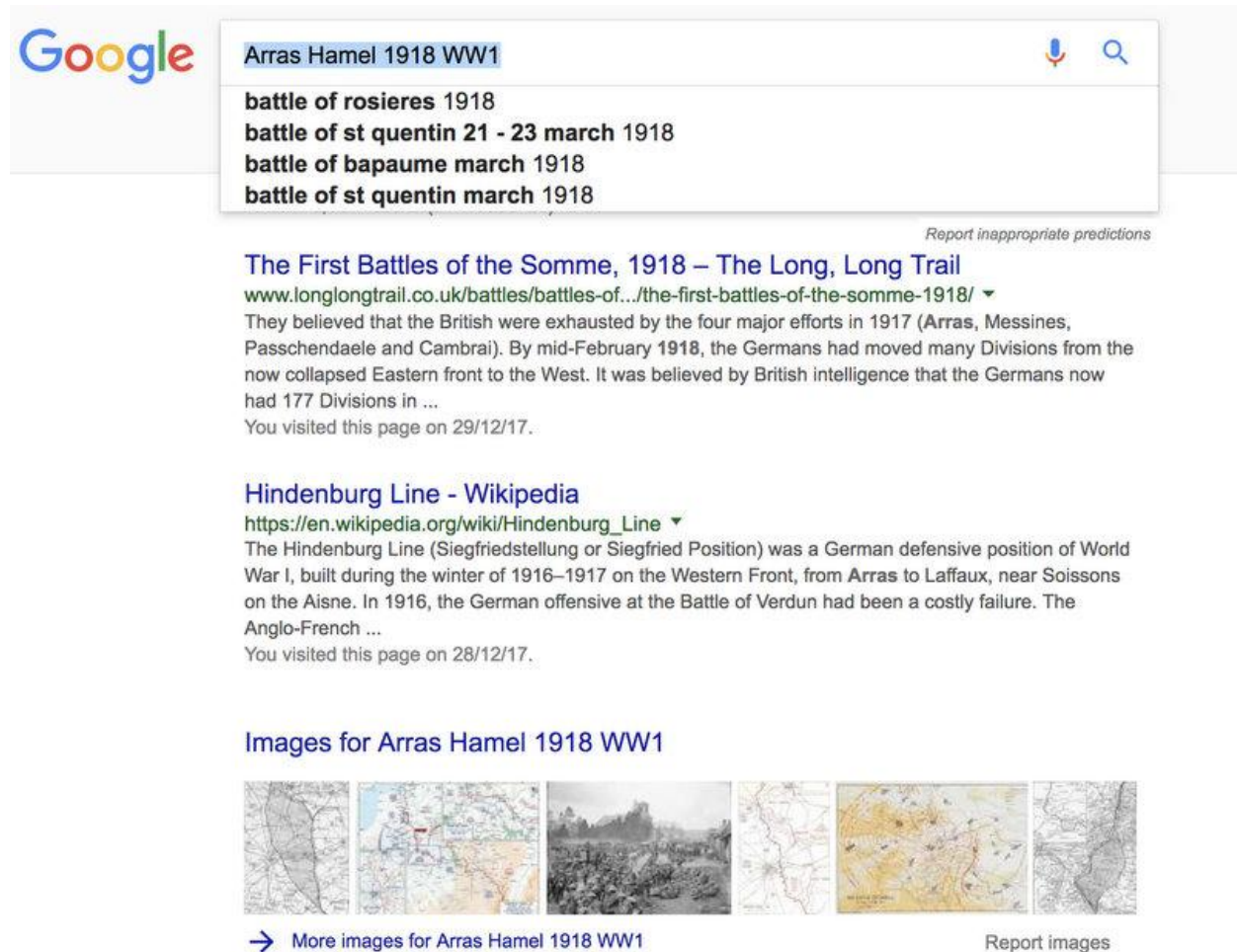
'Hero Image' also becomes a kind of postcard for the event as the event date is 'embossed' into the top left hand corner of the image. This simply makes the date clearer but of particular value, when shared to Social Media, say Facebook, this date is featured.

It is easy enough to find suitable 'out of copyright' images, or to use IWM images and © with their reference, credit and link.

One approach is simply to use some key words suggested by the talk and search.

For example, returning to the Sussex Event 'First Battle of Arras and the Battle of Hamel 1918' the search might be:

Arras Hamel 1918 WW1



'Images for Arras Hamel 1918 WW1' delivers a huge variety of choices. Some, if not many, may simply be 1918 or WW1 related. If you care about this, as some do, try not then to feature an image which looks great but turns out to be of Ypres or Salonika. You will be found out!



First of all, most Stock Images that are copyright protected are usually clearly labelled and are generally either Getty Images or Amy. Ignore all of these.

It can make sense first of all to find a suitable 'Landscape' so called 'Hero' image relating to the subject. In some, though not all instances, this can double up as the 'Thumbnail' image - however, as stated, this can look very odd: you can end up with just a bit of cloud and mud, or a person's head sticking out of one corner. The image can be repositioned, or you can crop it first yourself.

Often the speaker is given a talk based on a book they have published. This book, or a good picture of the speaker, makes the ideal 'Thumbnail' image. As you can imagine, such a portrait image never works as the 'Hero' image. Either the speaker will be cropped so that all you get are eyes through a letterbox, or the book cover is cropped so that you get the some of the letters that make up the entire title.

A number of options catch my eye from this search: images that are 'landscape' that also have some light sky. It isn't a priority at all, but the advantage of such an image if it exists is, as explained, the event Date will appear in the top left hand corner of the image when it displays online and in social media.

The selected image appears on Wikipedia. With Wikipedia it is easy to check the copyright and with very few exceptions these are out of copyright, or provided on a 'creative commons' basis. 'Visit' Wikipedia, click on this image and source and copyright is given. This image is 'Public Domain'.



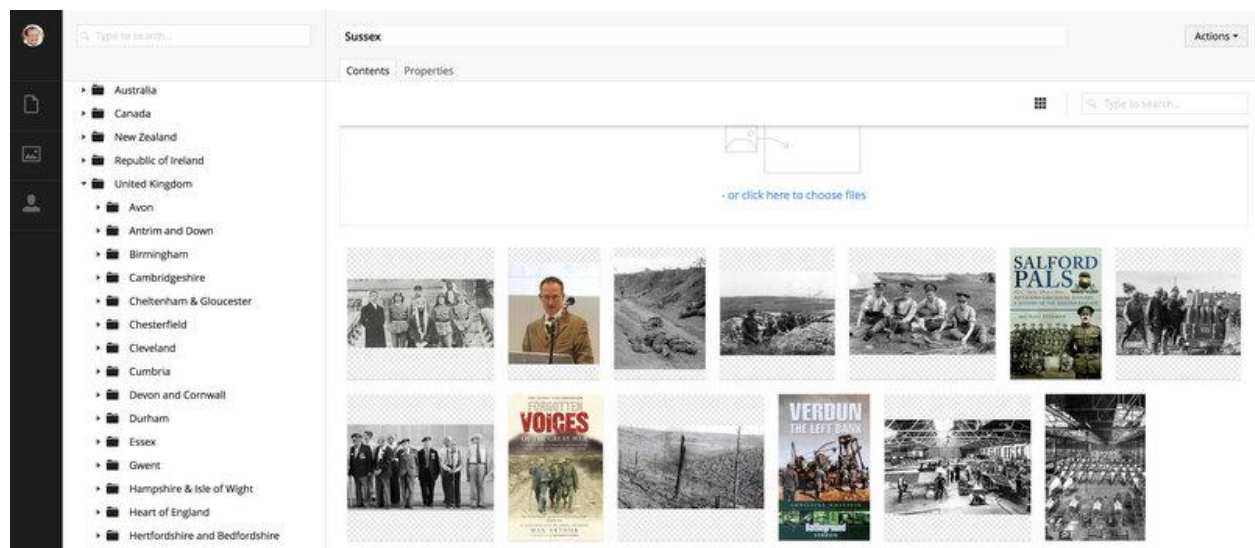
From this you can get the information and link that may be required to respect the copyright. You can also download or screengrab a good quality image. My approach is to screen grab and then crop the image closer to how it will finally appear. At the same time a few tweaks: black and white, sharpen, adjust lighting may help. When the image is exported to my desktop ready to be uploaded I will reduce its size to say 800 pixels or so, a 'normal' size.

An image of 1.2MB slows up later download, and if used again outside the formatting of the 'Landscape' will be vast until reduced.

When saving and labelling I happen to add an 'H' to 'Hero' images selected for this use and a 'T' for 'Thumbnail' - it can make picking the right one a tad easier if the screen you are working on is small.

Cropped, this image would work as a 'Thumbnail' cropped around the 'main guy'. In this instance, a different images was chosen. It is worth remembering that the 'Thumbnail' image is ONLY used in listings for events, so is often about as clear as a stamp.

You should only have the choice of saving uploaded images into your own Branch Media file. In time this could mean that between images of presenters, key battles and the different armed services, even theatres of war, that later events can simply reuse images that were uploaded the year before.



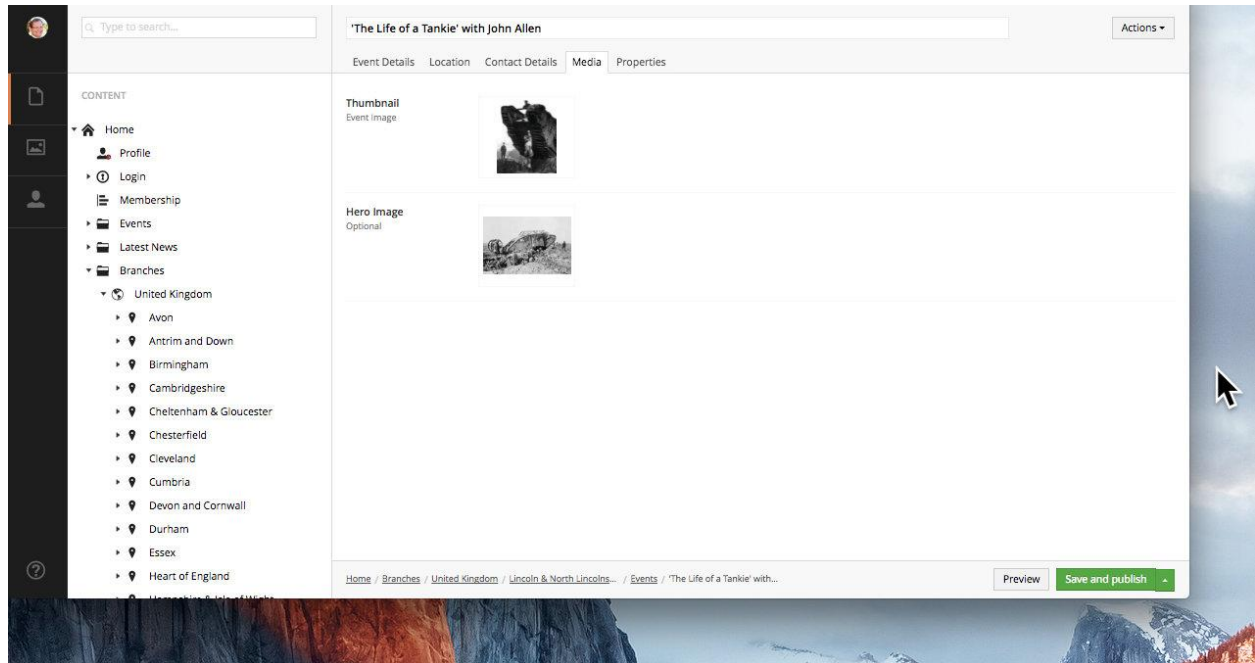
PLEASE DO NOT delete event images from the media file.

This will cause your 'Recent Events' to display an 'Error Page' as both images are required for an 'event' item to be complete.

There is no need to do any '**Housekeeping**'.

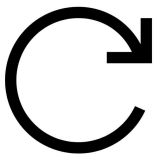
As you create an event and upload an image this will always appear as the next image saved in chronological order - simply go to the last image saved - this will be it.

12) SAVE !!! This is the 'Save and Publish' button in the bottom right hand corner.




13) You can then see how your new page looks when published by going to the WFA website. www.westernfrontassociation.com and going to your branch.

Remember to REFRESH the browser as you will otherwise find you are simply looking at the WFA page as it appeared last time you looked. This is usually alongside the URL in the top left hand corner of your browser.








14) How the 'First Battle of Arras ...' looks once SAVED.

HOME EVENTS BRANCHES STAND TO! ABOUT THE WFA SHOP BOOK REVIEWS ON THIS DAY EDUCATION Q


'First Battle of Arras and the Battle of Hamel 1918' a presentation by John Lee

Home / Branches / United Kingdom / Sussex / Events / 'First Battle of Arras and the Battle of Hamel 1918' a presentation by John Lee

Share




Upcoming Events




13 Apr 2018
'Shifting Sands: the changing image of Lawrence of Arabia' with Prof Mark C...


Recent Events




08 Dec 2017
'The Other First Day on the Somme: The success of the French Sixth Army, 1st July 1916' a talk given by Bill McCormick




13 Oct 2017
'The Salford Pals' a talk given by Michael Stedman



11 Aug 2017
'Forgotten Voices of the Great War and Last Post' a talk given by Max Arthur




09 Jun 2017
'Verdun - The Left Bank' a talk given by Christina Holstein





07 Apr 2017
'Sopwith and Barnwell - First World War's leading aeroplane makers' a talk given by John Gilder.


Article Tags


Click on a tag to find other matching content.


 John Lee


 Arras

 Hamel

 1918

 First Battle of Arras

 Battle of Hamel


09 Feb


"Perfect Defence, Perfect Attack: Arras and Hamel 1918" with John Lee


This month's presenter is John Lee. His talk will include the First Battle of Arras, 28 March 1918 and the Battle of Hamel, 4 July 1918.

IMAGES: The Battle of Hamel, Australian and American troops dug in together during the Battle of Hamel. (CC) [Australian War Memorial](#); Battle of the Droocourt-Queant Line. Dead German soldiers in sunken road that was strongly held by machine guns but was taken by the 4th Division, near Dury, 2 September 1918. Imperial War Museum image Q7030

1st Floor Lecture Room Lewes Town Hall, Lewes Town Hall High St Lewes BN7 2Q5

 Andy Tonge, andrewmtonge@btinternet.com

 **09 Feb 2018 19:15**



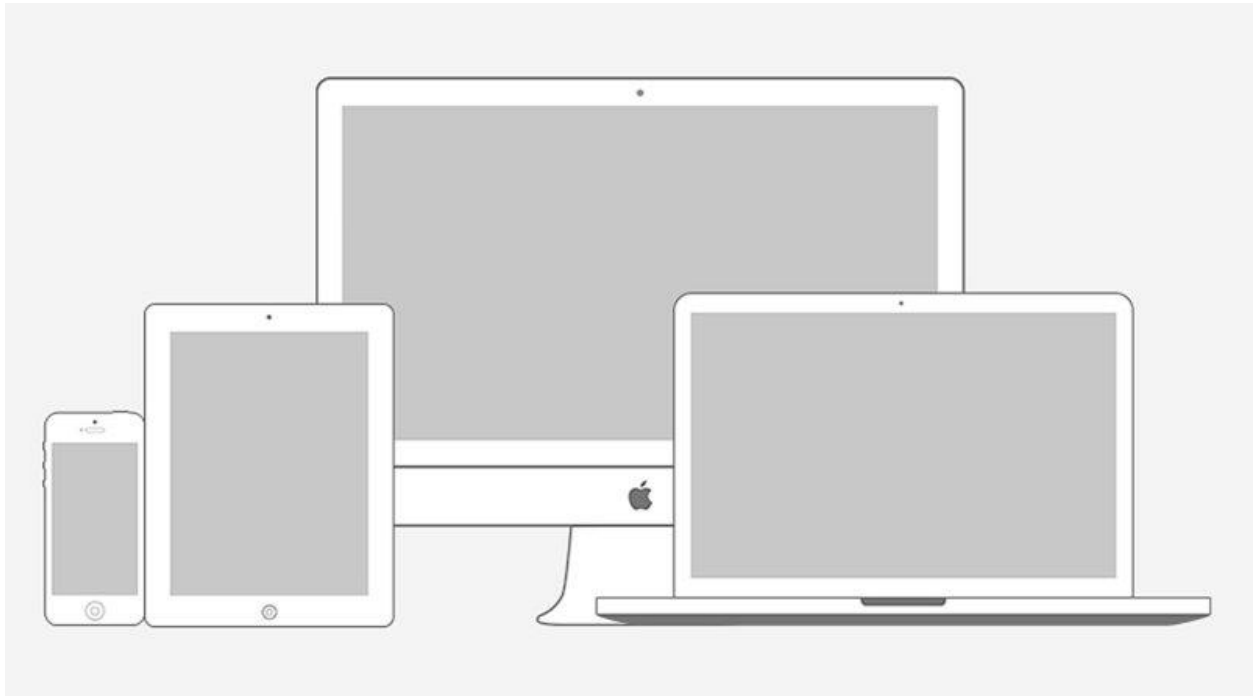
50°52'24.5"N 0°00'37.3"E

[View larger map](#)

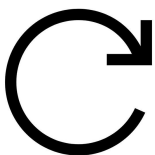
[Directions](#) [Save](#)

Map data ©2018 Google, Terms of Use Report a map error

15) Multiple Screens: Remember that how the page displays automatically adjusts to work on everything from a SmartPhone to a large desktop display. This is why content is broken down into elements, as they all will adjust even to suit portrait or landscape mode on a SmartPhone or iPad. 57% of all views of WFA content is done on a SmartPhone!



16) REFRESH: You are likely to go back into ADMIN to adjust something, add text, fix a typo or to reposition the image if it doesn't 'crop' well. Unless you Refresh the Browser every time these changes will not appear.



17) Adjusting Images

Often it is the case that either the Thumbnail image, or as here, the 'Hero' image does not crop correctly so that heads, or parts of heads are lopped off.



BEFORE



AFTER

i) Select the 'Media' for the Event.

'The Boys Brigade 1914-1918' with Rob Bolton

Event Details

Location

Contact Details

Media

Properties

Start

Event Start Date & Time

2018-07-21 14:00:00

14

✕ Clear Date

End

Event End Date & Time

2018-07-21 16:30:00

14

✕ Clear Date

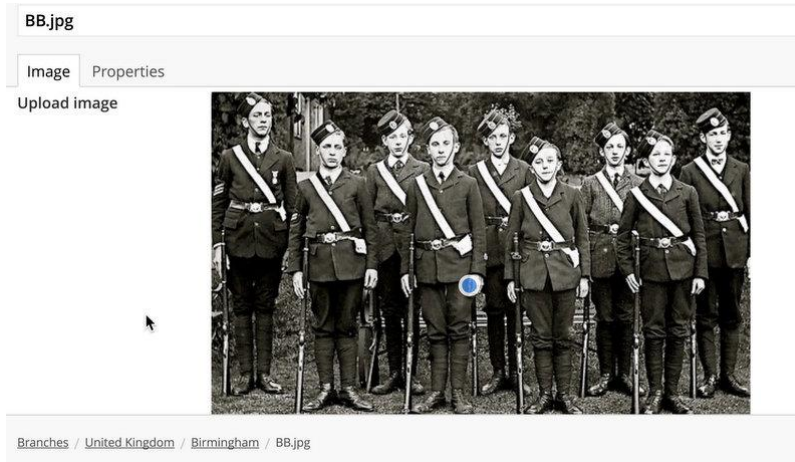
ii) Hover the image to adjust, in this case the Hero Image and select the 'Pencil'.

Hero Image

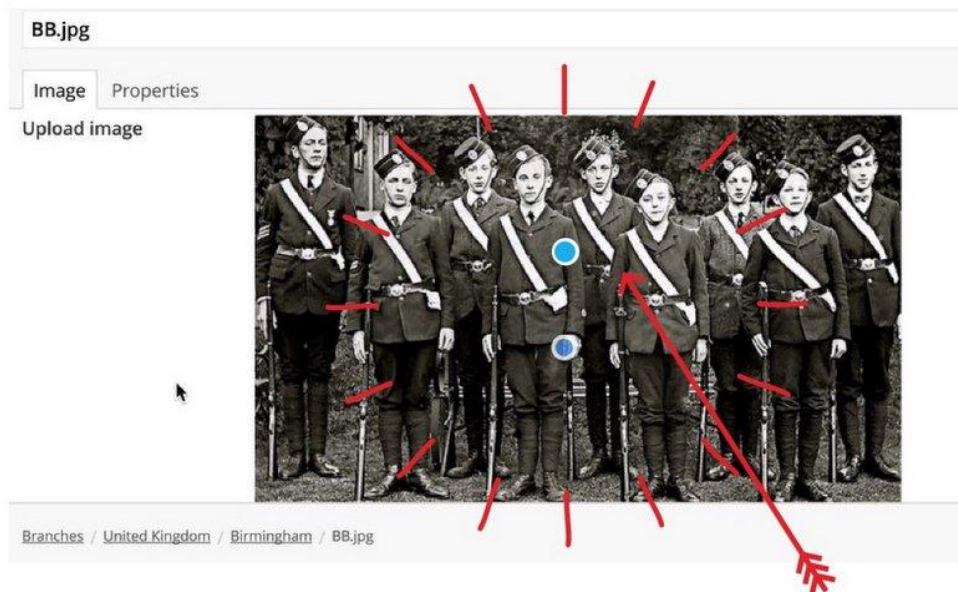
Optional



iii) See the 'Blue Positioning Dot'.



iv) Simply slide this up. Save.



Go to see the image on the Event Page, Refreshes the Browser and see if that has done the job.

If not adjust it again, saving and refreshing each time until it works. In some instances the image will never work - so find an alternative.

Troubleshooting

Sometimes you may get this rather worrying 'Page No Longer Exists'.

Share



Thank you for your interest in The Western Front 1914-1918.

The page you are looking for no longer exists. Please update your bookmarks and use the navigation bar above to find the content you are looking for.

Home

» Events

» Branches

Actually, the event is still there. Just go back one step, say to 'Branches', click on the event again and it will 'refresh'.

Earlier in the Event Creation process you may get this equally worrying image:

Server Error in '/' Application.

Index was outside the bounds of the array.

Description: An unhandled exception occurred during the execution of the current web request. Please review the stack trace for more information about the error and where it originated in the code.

Exception Details: System.IndexOutOfRangeException: Index was outside the bounds of the array.

Source Error:

```
Line 186:                 <div class="venue_block">
Line 187:                 <i class="fa fa-map-marker"></i>
Line 188:                 <strong>@wfaEvent.Location.ToString().Split(',')[0], @wfaEvent.Location.ToString().Split(',')[1]</strong>
Line 189:                 </div>
Line 190:                 <div class="venue_block">
```

Source File: c:\inetpub\WFA\www.westernfrontassociation.com\Views\Branch.cshtml **Line:** 188

Stack Trace:

```
[IndexOutOfRangeException: Index was outside the bounds of the array.]
CallSite.Target(Closure, CallSite, Object, Int32 ) +196
ASP._Page_VIEWS_Branch_cshtml.Execute() in c:\inetpub\WFA\www.westernfrontassociation.com\Views\Branch.cshtml:188
System.Web.WebPages.WebPageBase.ExecutePageHierarchy() +252
System.Web.Mvc.WebViewPage.ExecutePageHierarchy() +148
System.Web.WebPages.StartPage.ExecutePageHierarchy() +88
System.Web.WebPages.WebPageBase.ExecutePageHierarchy(WebPageContext pageContext, TextWriter writer, WebPageRenderi
Umbraco.Core.Profiling.ProfilingView.Render(ViewContext viewContext, TextWriter writer) +231
System.Web.Mvc.ViewResultBase.ExecuteResult(ControllerContext context) +375
System.Web.Mvc.ControllerActionInvoker.InvokeActionResultFilterRecursive(IList`1 filters, Int32 filterIndex, Resul
System.Web.Mvc.ControllerActionInvoker.InvokeActionResultFilterRecursive(IList`1 filters, Int32 filterIndex, Resul
System.Web.Mvc.ControllerActionInvoker.InvokeActionResultFilterRecursive(IList`1 filters, Int32 filterIndex, Resul
System.Web.Mvc.ControllerActionInvoker.InvokeActionResultFilterRecursive(IList`1 filters, Int32 filterIndex, Resul
System.Web.Mvc.ControllerActionInvoker.InvokeActionResultWithFilters(ControllerContext controllerContext, IList`1
System.Web.Mvc.Async.<c__DisplayClass21.<BeginInvokeAction>b__1e(IAsyncResult asyncResult) +185
```

This is a problem we are aiming to fix at our end. It occurs if only some of the Branch Event details have been added and you save. Typically this occurs if one image has been selected, and neither the Location nor the Contact Details have been selected.

First of all, to avoid this problem for now, add Branch Event details in the sequence suggested here ... Images are the last thing to add.

Also, have the information and images you require to hand so you can keep going until you had added all the elements before you 'Publish and Save'.

The ONLY solution to this problem is to DELETE this event and start again.

This is not as drastic as it sounds. If you had uploaded images - they will still be in the media file. Just go again in order: title, Start Time, End Time, Text, Tags Location, Contact Details, Image.

All that matters is that the Images are added last, not part way through.

Please DO NOT delete images from your Media File from past events.

Your 'Recent Events' listing requires these images as much as for 'Upcoming Events'. By deleting images these events will not longer have all the required elements in place and will show an 'Error Page'.

The screenshot displays a website interface with several sections. At the top left, there is a 'Share' button with social media icons. Below it, the 'Upcoming Events' section lists five events with their dates and titles: 'The Austro-Hungarian Army 1914-1918' (07 Feb 2018), 'The Organisation of Defeat' (07 Mar 2018), 'An ambulance at Arras' (04 Apr 2018), 'Boats and Trains and Cars and Trucks' (02 May 2018), and '8th Lincs: In the shadow of Bois Hugo' (06 Jun 2018). To the right of these is a large image of a soldier in a trench, with the date '01 Nov' above it. Below the soldier image is a paragraph of text about 'Fighting Fictions' and a location pin for 'The Comrades Club, 58 Cambridge St Godmanchester Huntingdon PE29 2AY'. At the bottom left, the 'Recent Events' section lists three events: 'Traditional members evening' (06 Dec 2017), 'Gallipoli - Soldiers experiences' (04 Oct 2017), and 'Nobody's Heroes - 8th East Lancs in the Great War' (06 Sep 2017). To the right of the recent events is a map showing the location of the Comrades Club, with coordinates 52°19'07.8"N 0°10'24.0"W and a red pin. The map includes labels for 'Godmanchester Post Office', 'Cambridge St', and 'The Co-operative Food'.

We are looking to fix it at our end.

Welcome to the Birmingham branch.

We meet at Sutton Coldfield Town Hall, King Edward Sq, Sutton Coldfield, B73 6AB

Upcoming Branch Events



'The Boys Brigade 1914-1918' with Rob Bolton

📍 Sutton Coldfield Town Hall, King Edward Sq Sutton Coldfield B73 6AB

📅 21 Jul 2018 14:00

BEFORE

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